



Headquarters
New Zealand Defence Force
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Wellington Mail Centre
Lower Hutt 5045
New Zealand

OIA-2026-5758

17th April 2026

Hamish Kirk

fyi-request-34414-b3286fca@requests.fyi.org.nz

Dear Hamish Kirk

I refer to your email of 7 April 2026 requesting, under the Official Information Act 1982 (OIA):

About 15 years ago, an exiting Chaplain generously donated prints of the various camps and base chapels to the RNZChD Corps Fund to present to financial members of the fund upon leaving the RNZChD. That donor chaplain has intimated that he had entered into a Deed of Gift with the RNZChD Corps Fund.

- 1. I request a copy of the Deed of Gift.*
- 2. I seek official information as to where the original prints are now stored within the NZDF and who or which unit is responsible for their care.*
- 3. I would like a copy of the minutes of the RNZChD Corps Fund meeting from 2008 to 2025.*

Enclosed is a copy of the requested deed and copies of the requested minutes. There are no records of minutes for the Corps Fund meetings from 2017-2020. Where indicated: personal information is withheld to protect privacy under section 9(2)(a) of the OIA; and signatures are withheld to avoid malicious or inappropriate use, such as phishing, scams or unsolicited advertising in accordance with section 9(2)(k) of the OIA.

The original prints are stored at the New Zealand Defence Force Chaplaincy Centre at Trentham Military Camp. The Principal Chaplain Army is responsible for their care.

You have the right, under section 28(3) of the OIA, to ask an Ombudsman to review this response to your request. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that responses to official information requests are proactively released where possible. This response to your request will be published shortly on the NZDF website.

Yours sincerely

GA Motley

Brigadier

Chief of Staff HQNZDF

Enclosures:

1. Deed of Gift - RNZChD Prints
2. RNZChD Minutes 2012 - 2025

Gift Deed For The Royal New Zealand Chaplains Department Paintings And Images.

Introduction

1. This Deed describes the gifting, use of, control and disposal of Six Paintings and digital images presented to the Royal New Zealand Chaplains Department (RNZChD) by Lt Col M. Subritzky (donator).

Description

2. This gift consists of six original water colour paintings being the Papakura, Waiouru, Linton, Trentham and Burnham Chapels and the RNZChD Corp Crest. The gift also includes the digital images of the six paintings.

Use

3. The digital images of these painting are to be used for the production of prints to be presented to RNZChD Chaplains on their release from service and the number of images used to create the individual prints will be determined by the RNZChD Regimental Colonel.

4. The presentation of prints as a gift will be to RNZChD Chaplains who make the level of Chaplain Class 3 or higher. In recognition of their length of service and that they are now Senior Chaplains within RNZChD Corp.

5. Prints are to be sequentially numbered and the RNZChD Corp Fund Secretary is to keep a record of the print numbers and who they are presented to.

Control

6. The six original paintings are to be held and secured by the Regimental Colonel (PC (A)) of the RNZChD as custodian of the images. The digital images are to be held by the Corp Fund Secretary and may only be used for presentations and may not be used without the approval of the Regimental Colonel.

Disposal

7. In the event of the RNZChD Corp being disbanded or it is determined for any other reason that the original paintings and images are no longer to be used; they shall be returned to the donator. In the event that he can not be located or has passed away, the original paints and images are to be donated to the Army Museum, Waiouru.

s. 9(2)(k)



Mike Subritzky

Date: 07/11/2013

s. 9(2)(k)



Witness RNZChD.
PC Army.

Date: 7/11/2013

RNZCHD WHN 2025

Date: 11 Aug 25
 Time: 1630 -1730
 Venue: Whenuapai
 Reference: 2025/08-1

MINUTES

Members	In Attendance	Apologies
CHAPCL1 s. 9(2)(a) CHAPCL2 Chap3 s. 9(2)(a) Chap4 Chap4 Chap3 Chap3 Chap3 Chap3 Chap3 Chap3 Chap3 Chap3 Chap3	Chap1s. 9(2)(a) Chap2 Chap3 Chap4 Chap4 Chap3 Chap3 Chap3 Chap3 Chap3	Chap3 s. 9(2)(a) (deployed PNG) Chap3s. 9(2)(a) (Deployed Korea) Chap3s. 9(2)(a) (course)
Topic/Discussion	Outcomes/Decisions/Action Items	
0. PDC remain in Corps fund	<ul style="list-style-type: none"> Propose to allow PDC Chap1 s. 9(2)(a) to remain part of RNZChD Corps fund – Seconded Chap s. 9(2)(a) – all in favor 	
1. Minutes of the Last Meeting	<ul style="list-style-type: none"> Minutes of last meeting were not read as meeting was brought forward in the conf. agreed to email out to members with financial statement 	
2. Matters Arising from the Last Meeting	<ul style="list-style-type: none"> Coins purchased and paid for by fund, 2 coins gifted to each member others available as gifts upon request or individual purchase at cost 2nd batch of coins received and paid for 	
4. Finances	<ul style="list-style-type: none"> Due to meeting brought forward financial statement was not available and will be emailed out to all members. Fund balance approx. 10k Payment for gifts for Chap:s. 9(2)(a) and Kirk approved 	
5. Finances, Payments	<ul style="list-style-type: none"> Agreed that the cost of conference dinner would be covered by the fund (\$620.00) for attending members 	
7. Election of Members	<ul style="list-style-type: none"> Secretary– s. 9(2)(a) – unopposed s. 9(2)(a) – treasurer & Reserve Rep. – unopposed s. 9(2)(a) is transferring to Air and resigned as Sec/treas 	
8. General Business	<ul style="list-style-type: none"> Agreed to pre-approve conference dinner for 2026, Mvd s. 9(2)(a) scc s. 9(2)(a) s. 9(2)(a) anc.s. 9(2)(a) to look into PT shirt Design and a Buckle belt and other RNZCHD branded items- mats, coffee mug, unit field clothing s. 9(2)(a) to investigate a Corps belt to purchase and donate to RFMF Chaplaincy s. 9(2)(a) investigate a Coin presentation box 	

	<ul style="list-style-type: none"> Treasure to consider a budget for the fund including a yearly amount to use as a donation for an appropriate cause
	<ul style="list-style-type: none"> Meeting closed 1530

Aug 25

s. 9(2)(k)

CHAPCL2 s. 9(2)(a)

Chair person

Date: 21.08.2025

s. 9(2)(k)

Aug 25

s. 9(2)(k)

CHAPCL3 s. 9(2)(a)

Secretary /Treasure

Date:

08/09/25

RNZChD Corps Fund		Date:	13 Aug 24
Minutes		Time:	1400
		Venue:	Devonport
		Reference:	
Members	In Attendance	Apologies	
Chaplains: s. 9(2)(a)	s. 9(2)(a)	s. 9(2)(a)	
Topic/Discussion	Outcomes/Decisions/Action Items		
Minutes from previous meeting held 15 Aug 2023 were confirmed	Moved: s. 9(2)(a) Seconded: s. 9(2)(a)		
Matters Arising from Previous Minutes:	The Chairman explained that an additional RNZChD Patches had been purchased and that individuals could purchase additional patches over the two provided to each member. The investigation to purchase and label whiskey as Corps gifts is discontinued. A large screen TV was purchased for the RFMF.		
Finances. The Balance Sheet for the period 1 st Aug 2023 – 31 st Jul 2024 was presented and approved	Moved: s. 9(2)(a) Seconded: s. 9(2)(a)		
Finances. Payments	It was moved that \$485.00 be approved for the payment of the Conference dinner and that the fund would also pay for s. 9(2)(a) and s. 9(2)(a) meals. Moved: s. 9(2)(a) Seconded: s. 9(2)(a)		
Correspondence.	Correspondence In: Minute from s. 9(2)(a) requesting reimbursement for purchase of TV for RFMF Chaplaincy dated 2/10/23 Invoice from s. 9(2)(a) for \$1,075.00 for RNZCHD coins dated 19/12/23 Invoice from LP Robert & Co Ltd \$615.25 for RNZChD Patched dated 26/6/24		

	<p>Outwards: Minute to OC TRSU requesting approval for the release of funds for reimbursement for s. 9(2)(a) dated 3/10/23.</p> <p>Minute to OC TRSU requesting approval for the release of funds for the purchase of coins dated 17/01/24.</p> <p>Moved: s. 9(2)(a) Seconded: s. 9(2)(a)</p>
Election of new Members	<p>Sec/Tres: s. 9(2)(a) Unopposed and unanimous</p> <p>Reserve Representative: s. 9(2)(a) Unanimous</p>
<p>General Business:</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>	<p>Service acknowledgment and plaque for s. 9(2)(a) – Moved: s. 9(2)(a) . Seconded: s. 9(2)(a) .</p> <p>Brief introduction to the Corps for new and recent members.</p> <p>Discussion on coming up with a range of gift options that considered gender and the finer in life (a move away from 80's leisure suits) as well as appropriateness of usage.</p> <p>Decision to purchase more coins Moved: s. 9(2)(a) . Seconded: s. 9(2)(a) .</p>
	There being no further business the meeting concluded at 1506 Hrs.

s. 9(2)(a) s. 9(2)(k)
 CHAPCL2
 Chairman Dated: 21/8/2024

s. 9(2)(a) s. 9(2)(k)
 CHAPCL3
 Sec/Tres Dated: 20/08/2024

RNZChD Corps Fund		Date: 15 Aug 23
MINUTES		Time: 1900
		Venue: Ohakea
		Reference:
Members	In Attendance	Apologies
Chaplains: s. 9(2)(a)	s. 9(2)(a)	s. 9(2)(a)
Topic/Discussion	Outcomes/Decisions/Action Items	
Minutes from previous meeting held 16 Aug 2023 were confirmed after a minor alteration with s. 9(2)(a) name being removed.	Moved: s. 9(2)(a) Seconded: s. 9(2)(a)	
Matters Arising from Previous Minutes:	<p>The Chairman explained that the RNZChD Patch had been approved, purchased and issued. This is an RNZChD Cost moving forward as these patches are not funded by NZDF. As there are only a few of the original patches remaining the Chairman moved that an additional 50 patches be purchased.</p> <p>Moved: s. 9(2)(a) Seconded: s. 9(2)(a)</p> <p>RNZChD Whiskey – Discussed in General Business</p> <p>Chaplaincy Coins – Discussed in General Business</p>	
The Balance Sheet for the period 1 st Aug 2022 – 31 st Jul 2023 was presented and approved	Moved: s. 9(2)(a) Seconded: s. 9(2)(a)	
Finances. Payments	<p>It was moved that \$475.00 be approved for the payment of the Conference dinner and that the fund would also pay for s. 9(2)(a) meal.</p> <p>Moved: s. 9(2)(a) Seconded: s. 9(2)(a)</p>	
Correspondence.	<p>Outwards: Nil</p> <p>Inwards: Email from s. 9(2)(a) about Corps Whiskey options</p> <p>s. 9(2)(a) and s. 9(2)(a) Quote for Chaplaincy Coins</p>	

<p>Election of new Members</p>	<p>Chaplain s. 9(2)(a) has agreed to remain the Sec/Tres for the next year.</p> <p>As s. 9(2)(a) is now a RF Chaplain s. 9(2)(a) agreed to become the Reserve Representative.</p>
<p>General Business:</p> <p>1. Corps Whiskey</p> <p>2. Corps Coins</p> <p>3. Other Gen Bus</p>	<p>Chap s. 9(2)(a) explained that to get RNZChD labelled Whiskey we would need to purchase a minimum of 75 bottles which would total \$8,550.00 which is not a viable option. As the majority of members are keen to have a Corps Whiskey, it was agreed that the best option would be to re-label bottles ourselves. Chaplain s. 9(2)(a) is to confirm the price to purchase an initial 20 bottles which would enable each member to be presented with a bottle and provide a limited number as gifts. If members wish to purchase additional bottle the estimated cost would be \$130.00 but this is still to be confirmed.</p> <p>Chaplains s. 9(2)(a) presented a proposal for a replacement RNZChD Coin. With set up costs it would be \$1,991.00 to produce 75 coins. It was agreed that Chap s. 9(2)(a) would co-ordinate new design ideas and that there would be an online vote to determine the new design. This is to be concluded by the end of Sep 2023.</p> <p>Chap s. 9(2)(a) moved that as the fund is currently well off, we consider making a donation to a good cause. It was agreed that Chap s. 9(2)(a) would contact the RFMF Chaplains to see what we can do to provide them with support of up to \$1,000.00.</p>
	<p>There being no further business the meeting concluded at 1950Hrs.</p>

s. 9(2)(k)

s. 9(2)(a) s. 9(2)(k)

Chap2
Chairman

Date: 23/8/23

s. 9(2)(a)

Chap3
Sec/Tres

Date: 23/8/23

RNZChD Corps Fund 2022 AGM MINUTES		Date: 16/08/2022 Time: 1700 Venue: St Michaels BMC Reference:
Members	In Attendance	Apologies
Chaplains: s. 9(2)(a)	s. 9(2)(a)	Nil
Topic/Discussion		Outcomes/Decisions/Action Items
Minutes from previous meeting held 26/08/2021 were read and confirmed. Previous Minutes action items: Corps Anniversary on hold due to Covid restrictions Tracksuits MTP Smock Core Fund Constitution changes.		Moved: s. 9(2)(a) Seconded: s. 9(2)(a) Intension to hold RNZChD Hui during 2023 and hopefully combine both events Decision: Look at a Jacket rather than tracksuit. Chaplains s. 9(2)(a) and s. 9(2)(a) to organise options to vote on. On hold Completed
The Balance Sheet for the period 01/08/2021 – 31/07/2022 was presented and approved.		Moved: s. 9(2)(a) Seconded: s. 9(2)(a)
Finances. Out of session payments for welfare and presentations were detailed and approved.		Moved: s. 9(2)(a) Seconded: s. 9(2)(a)
Correspondence		CA: RNZChD Corps Day change to 12 July approved.
Election of new Members		Chaplains s. 9(2)(a) and s. 9(2)(a) confirmed in role.
General Business:		
1. Chaplaincy Patch: The new design has been approved by the Army Dress Committee and will be included in the NZP23 as an approved dress embellishment.		If getting the patches through the system is going to take too long, the Corps Fund can make a purchase of interim patch if required. Approved. Up to 50 @ \$12 Moved: s. 9(2)(a) Seconded: s. 9(2)(a).
2. Gift for NZ Army chaplain (non member)		It was moved that the Corps Fund pays for an appropriate leaving gift when Army Chaplains

<p>3. Tactical Scarf (Purple)</p> <p>4. Chaplaincy Whiskey</p> <p>5. Chaplaincy Coin</p>	<p>who are not fund members leave the Army. Approved. Moved: s. 9(2)(a) Seconded: s. 9(2)(a)</p> <p>Brief discussion. Not approved.</p> <p>Brief discussion. Decision. 75+1 Anniversary bottle to be investigated. Action. Chaplain s. 9(2)(a) to check pricing options and present back.</p> <p>Brief discussion. Decision. A new Corps Coin and a 75+1 anniversary coin to be investigated. Action. Chaplain s. 9(2)(a) to check options and report back.</p>
	<p>There being no further business the meeting concluded at 1740.</p>

s. 9(2)(k)

s. 9(2)(a)
 Chap2
 Chairman Date: 29/8/2022

s. 9(2)(a)
 Chap4
 Sec/Tres Date:

Special RNZChD Corps Fund to discuss Southern Hui dinner support Request		Date: 26/05/22 Time: 1500 Venue: By <u>Zoom</u> Reference:
MINUTES		
Members	In Attendance	Apologies
Chaplains: s. 9(2)(a)	s. 9(2)(a)	H. Kirks. 9(2)(a)
Topic/Discussion	Outcomes/Decisions/Action Items	
General Business: 1. Corps fund dinner subsidy Southern Region Hui.	<p>Current fund \$11362</p> <p>s. 9(2)(a) proposal: meal subsidy for all members regionally and the option to use this at the regional dinner or Chaplaincy conference.</p> <p>General discussion of proposal as well as summary of Corp Fund constitution.</p> <p>Regional events vs National events for farewells and the importance of have farewells at National Conference with maximum attendance by Corp members.</p> <p>s. 9(2)(a) spoke and explained that in a maanaki context farewell is important. What needs to be considered is what is appropriate at different levels. For example Corp events happen in Army at local levels all the time at Unit level, Mess events and then Corp events.</p> <p>There was then a discussion around the appropriateness of the Corp funds use as suggested at local level and it was agreed that this creates inequity.</p> <p>In light of the discussion a second proposal was tabled: Core Fund pays for Fathers and the 3 invited guests @ \$60 per head, a total of \$300.00.</p> <p>Motioned: s. 9(2)(a) Seconded: s. 9(2)(a)</p> <p>Decision: Approved unanimously. None against.</p>	

	There being no further business the meeting concluded at 1525.
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s. 9(2)(k)

s. 9(2)(a)

Chap2

Chairman

Date: 28/5/2022

s. 9(2)(a)

Chap4

Sec/Tres

Date: 30/5/2022

RNZChD Corps Fund		Date: 26 Aug 21
MINUTES		Time: 1400
		Venue: By Zoom
		Reference:
Members	In Attendance	Apologies
Chaplains: s. 9(2)(a)	s. 9(2)(a)	H. Kirk s. 9(2)(a)
Topic/Discussion	Outcomes/Decisions/Action Items	
Minutes from previous meeting held 10 Jun 2021 were confirmed	Moved: s. 9(2)(a) Seconded: s. 9(2)(a)	
The Balance Sheet for the period 1 st Apr – 31 st Jul 2021 was presented and approved	Moved: s. 9(2)(a) Seconded: s. 9(2)(a)	
Finances. A payment of \$170.00 for the 2021 Conference Dinner was approved for payment	Moved: s. 9(2)(a) Seconded: s. 9(2)(a) (Administrative: to be refunded/claimed back)	
Correspondence. Email from Hamish Kirk resigning as fund Sec/Tres. Email s. 9(2)(a) – points to be discussed in General Business Emails. 9(2)(a) – points to be discussed in General Business	Chaplain s. 9(2)(a) passed on his thanks to Hamish for his past work as Sec/Tres.	
Election of new Members	s. 9(2)(a) agreed to be the new Sec/Tres and s. 9(2)(a) s. 9(2)(a) volunteered as the Reserve representative. These were unanimously accepted by the members.	
General Business: 1. RNZChD Corps 75 th Anniversary celebrations.	Chaplain s. 9(2)(a) raised the proposal the 75 th be celebrated on 12 th Jul 2022. There was some general discussion affirming this proposal and it was decided that Chaplains s. 9(2)(a) and s. 9(2)(a) would work on this with a programme outline and indicative costs being provided to members by the end of September.	

<p>2. Transfer of Corps Birthday from 11Nov to 12 Jul.</p>	<p>Chaplain s. 9(2)(a) asked that the Corps Birthday be moved from Nov 11 which is traditionally a very busy day to Jul 12 being the date the Royal prefix was confirmed. It was agreed that this was an appropriate move and Chaplain s. 9(2)(a) will find out what is required to make this move.</p>
<p>3. RNZChD Tracksuit purchase.</p>	<p>Chaplain s. 9(2)(a) raised the idea of purchasing new Tracksuits, especially for those who don't have them. After some general discussion it was agreed that we needed to look at options for Corps clothing. Chap s. 9(2)(a) to discuss with s. 9(2)(a) who has arranged previous purchases to see what available options are.</p>
<p>4. Corps Uniform insignia.</p>	<p>Chaplain s. 9(2)(a) requested that the Corps Patch (which has never been approved), the ceremonial belt and Beret Flash be considered. There was good discussion around all three items and it was the general feeling that these items would help clearly identify us as Chaplains. Chap s. 9(2)(a) to raise these issue with the Clothing Committee. Chap s. 9(2)(a) offered to coordinate new Corps Patch design proposals which would be put to the Clothing Committee.</p>
<p>5. MTP Smock purchase.</p>	<p>Chap s. 9(2)(a) request that the purchase of the British MTP Smocks be explored as they are better than the current issue item and are an accepted piece of kit. There are a number of ways of purchasing these items which have produced different quality items for some Chaplains. It was agreed that Chap s. 9(2)(a) and s. 9(2)(a) would make further enquiries before any decision would be made to purchase these for members who want them.</p>
<p>6. Review of Corps Fund Constitution welfare requirements.</p>	<p>Chap s. 9(2)(a) raised the issue of very restrictive welfare requirements for Ex Corps members. It was agreed that the existing requirements need to be relaxed. The existing requirements will be emailed to all members and any proposed changes circulated and then voted on electronically before and change to the constitution will be made.</p>
<p>There being no further business the meeting concluded at 1510.</p>	

s. 9(2)(k) [Redacted]
s. 9(2)(a) [Redacted]
Chap2
Chairman Date: 30/09/2021

s. 9(2)(k) [Redacted]
s. 9(2)(a) [Redacted]
Chap4
Sec/Tres Date: 30/09/2021

Minutes RNZChD Corp Fund held 2016 Whenuapai Base

Presents. 9(2)(a)

Apologies s. 9(2)(a)

Minutes from Previous meeting: Moved s. 9(2)(a)

Matters Arising:

1. s. 9(2)(a) asked at what point can decisions be made?

Discussion came up with a motion that the Corps Fund committee at their discretion will make a decision i.e the amount of subsidy for conference dinner. Moved s. 9(2)(a)

2. Finance:

Audit need to be done

General Business:

1. 18 Coins left

2 coins gifted to the museum Moved s. 9(2)(a)

3. Shirts design writing on the back, long sleeve, short sleeve

Motion: That the Corp fund subsidises \$50 towards the first T shirt. Moved s. 9(2)(a)

Bicultural theme added to logo cross

4 s. 9(2)(a) to buy s. 9(2)(a) and s. 9(2)(a) a 'T' shirt

5. What can we utilise the funds for.

Something missional, fall under the constitutional Projects i.e welfare

6. Gift a 'T' Shirt to those leaving Corp fund.

Meeting closed 1945

RNZChD Corp Fund meeting 2018 Trentham

Present

Apologies

Previous minutes

Matters arising

Finance

General Business.

Royal New Zealand Chaplain's Department Corp Fund meeting: 21 September 2015

Waiouru.

The meeting commenced at 1930hrs.

Apologies s. 9(2)(a)

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Previous Minutes: s. 9(2)(a) read the minutes from 17th September 2012, then s. 9(2)(a) read the minutes from 23rd September 2013.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Matters arising from previous minutes:

1. Thanks extended to s. 9(2)(a) for his sterling work as Sec/Treasurer.
2. Window at Burnham Chapel was fully funded by SRSC

Finance:

1. Balance of Crop fund to the end of August 2015 \$7,306.58
2. To be paid \$ 1380 Waiouru 2015 Regimental dinner
3. To be paid Trentham Centenary dinner 2015 approx. \$2700.
4. To be paid \$200 for Hot pools Taupo 2015

The fund is healthy because the Corp had not, had a dinner in the past two years.

Discussion about the use of fund. s. 9(2)(a) outlined the reason for members paying half the amount for centenary dinner; we were not sure of the exact balance of the fund and wanted to be cautious.

Moved: s. 9(2)(a)

Second: s. 9(2)(a)

General Business:

1. s. 9(2)(a) prints: Discussion about who is eligible was, clarified in the gift deed as Class3 Chaplains or higher in recognition of their length of service. s. 9(2)(a) asked how we can acknowledge those Class 4 Chaplains who retire/leave Chaplaincy.
2. The Constitution, Hamish Kirk presented an email from s. 9(2)(a) re: suggested changes to the constitution.
 - A. Amendment: Regimental Colonel is the most senior according to the Army (list)

Moved s. 9(2)(a)

Seconded: s. 9(2)(a)

3. Point 4 of Constitution: Management and Appointments

Amendment: Two other Regular Force Chaplains to be added to the Committee.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

4. Point 7 of Constitution: Membership

Amendment: replace the word **are** to **maybe**

To read All serving Regular and Territorial Force Chaplains maybe members of the RNZChD Corp Fund.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

5. Point 16 of Constitution: Alterations of Constitution

Permission to make alterations to the Constitution that was presented at this meeting.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

6. Committee Members

Territorial Forces

Regular Forces

Secretary/Treasurer

Regimental Colonel

s. 9(2)(a)

7. Discussion on apparel Chaplains Shirt/PT shirt ^{s. 9(2)(a)} to investigate. ^{s. 9(2)(a)} to investigate a Corp Fund Tie.

8. Coins: It was brought to the attention of the meeting that there is a spelling mistake on present Corp Fund coin.. The word CONQUER is spelt CONOUER. To date there are 20 left.

9. Meeting closed at 2010hrs.

Signed:

(PC(A) regimental Colonel)

This day of



Royal New Zealand Chaplains' Department

Corp Fund Meeting: 23rd September 2013 held at Whenuapai

The meeting commenced at 1415 and was chaired by Chap CL2 s. 9(2)(a)

Apologies:

Apologies were received and accepted for s. 9(2)(a) and s. 9(2)(a)

Previous Minutes:

1. The minutes from the previous meeting held on the 17th September 2012 were read and confirmed.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Carried.

Finance:

2. It was moved that the fund balance of \$4,930.08 as of the 13th September 2013 be received.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Carried.

4. It was moved that the cost of the 2013 Conference Dinner be paid for by the Corps Fund.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Carried.

General Business:

5. s. 9(2)(a) spoke about presentations to Chaplains from Navy and Air who serve in an Army Camp be that a Certificate or a Plaque depending on the length of service. It was agreed that s. 9(2)(a) should be presented with a Certificate in recognition of her service with the Army. A discussion was also held with regards to these pers being able to join the RNZChD Fund for the duration of their Service with the Army if they wished to. Hamish moved that if this was to happen that they should only become honorary members.

Moved: Hamish Kirk

Seconded: s. 9(2)(a)

Carried.

6. s. 9(2)(a) passed on his thanks for the Chaplain's Track Suits. There was some discussion about purchasing additional Track Suits and it was decided to wait until a number were required as it is more cost effective to buy them in bulk.

7. s. 9(2)(a) spoke about the paintings of the Army Chapels that were being gifted to the Corp by Mike Subritzky and the Print that was to be presented to s. 9(2)(a).

s. 9(2)(a) questioned why the full print was only to be presented to Chaplains Class 3 and above. s. 9(2)(a) explained that it was s. 9(2)(a) request as part of the gift that they be a presentation for long and faithful service.

8. s. 9(2)(a) spoke about providing Corps items such as Cuff Links, Ties, Caps and requested that members submit ideas. He also proposed that the Corps Fund work be supported by a member from each region as well as a Reservist representative. It was moved that s. 9(2)(a) (Reserve), s. 9(2)(a) (Northern) s. 9(2)(a) (Southern) be the additional members.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Carried.

9. s. 9(2)(a) welcomed s. 9(2)(a) to the Corp and wished him well for the future.

10. s. 9(2)(a) spoke about the Burnham Chapel becoming 150 year old in 2014 and proposed that the RNZChD Fund pay for an appropriate feature window in the Chapel. It was decided that s. 9(2)(a) should investigate the cost and process required and keep all pers informed of progress.

7. The meeting closed with a prayer by s. 9(2)(a) at 1500.



Royal New Zealand Chaplains' Department

Corp Fund Meeting: 17th September 2012 held at Devonport

The meeting commenced at 2100 and was chaired by Chap CL3s. 9(2)(a) [REDACTED].

Previous Minutes:

1. As there were no minutes taken at the previous meeting held at the conference in 2011, there were three items from that were discussed.

a. The new Constitution was explained by s. 9(2)(a) [REDACTED].

Moved: s. 9(2)(a) [REDACTED]

Seconded: Hamish Kirk

Carried.

b. The fund fees were set at \$130.00 per year with the option of making a annual payment of \$130, two \$65 payments or a fortnightly payment of \$5.00

Moved: Hamish Kirk

Seconded: s. 9(2)(a) [REDACTED]

Carried.

c. An approach was made from Navy and Air with regards to joining the fund but this was unanimously declined.

d. The fund is to be used to cover the costs of the Conference dinner up to the value of \$45.00 for financial members.

Moved: Hamish Kirk

Seconded: s. 9(2)(a) [REDACTED]

Carried.

e. Chaplaincy Coins, s. 9(2)(a) [REDACTED] explained that 100 coins had been purchased and paid for. It was agreed that each Chaplain could purchase their first two coins for \$25.00 but further coins would be \$25.00 each. It will take the sale of 40 coins to cover the purchase cost.

Finance:

2. As of 31st August 2012 the Fund was \$3,161.48

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Carried.

3. s. 9(2)(a) explained that there had been a \$20,000.00 transfer through the Fund. This was a donation that had been held in the fund for a short period of time but has been used for the new Bible Project.

General Business:

4. It was moved that the Constitution be amended to remove the rank restriction on the Fund appointment holders subject to the PC(A) confirming their nomination.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Carried.

5. s. 9(2)(a) was nominated as the fund Secretary/Treasurer.

Moved: Hamish Kirk

Seconded: s. 9(2)(a)

Carried.

6. The Fund membership of the PDC was discussed. It was moved that if the PDC is promoted to the position from the Army, they shall become an honorary member of the Fund.

Moved: s. 9(2)(a)

Seconded: s. 9(2)(a)

Carried.

7. The meeting closed with a prayer at 2130.